

Please note: This form must be completed, and returned before your meeting date can be confirmed. You will be notified when your meeting date is confirmed.

Application for the Use of Meeting Space
Susquehanna County Historical Society & Free Library Association

Meeting space requested (*circle one*):

Montrose Library:	Community Room	Children's Activity Area
Historical Society:	Conference Room	Reference Room Area

Organization name: _____

Purpose of meeting: _____

Person representing the organization above (must be 18 or older): _____

Identification (i.e. driver's license): _____

Address: _____ City: _____ Zip: _____

Work Phone: _____ Home Phone: _____ Email: _____

Do you hold a Susquehanna County Library card or a membership in the Historical Society?
Library Card Number _____ Historical Society membership _____

Alternate person - optional:

Alternate name (must be 18 or older):

Identification (i.e. driver's license):

Address: _____ City: _____ Zip: _____

Work Phone: _____ Home Phone: _____

Email: _____

Day of the week (*circle one*): Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Date: _____ Time from: _____ to: _____ estimated # of attendees: _____

Signature of person applying: _____

Name (Please Print): _____

Date: _____

Will a fee be charged for entry to your event? Yes No

Is this event considered a fundraiser? Yes No